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Mary Campbell Gallagher

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Law firm hiring partners and training supervisors agree that new lawyers should be able to draft basic legal memos quickly. But until now, even the best training courses have treated memo-writing as just a question of writing law and analysis, rather than also of having the right organizational habits. Now, at last, in this CLE book, legal writing expert Mary Campbell Gallagher, J.D. (Harvard), Ph.D., teaches junior lawyers how to build their memo-writing skills "like a sport™." Using six of the simulated law office memorandum tasks, sample answers, and analyses from her book *Perform Your Best on the Bar Exam Performance Test (MPT)*, the tasks developed by the National Conference of Bar Examiners (NCBE) for the MPT part of the bar exam, and adapting the unique systems she created for the MPT to the conditions of law practice, Dr. Gallagher helps lawyers develop the habits needed to research, organize, and draft their basic legal memos efficiently.

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